

BYLAWS

of the

Maine Model Yacht Club

ARTICLE I

Name

The club will be named the Maine Model Yacht Club, abbreviated MMYC, and will be based in the town of Camden, Maine. It will operate in such manner as to qualify as a sanctioned Club by the American Model Yachting Association (AMYA).

ARTICLE II

Object

The objectives of the club will be to promote model yacht (both powered and sail) designing, building, sailing, and racing. The Club will encourage a spirit of sportsmanship and fair play and develop our member's skills and understanding of the joy and spirit of model yachting among a group with shared interests. As a member there are opportunities and needs for active participation in club activities. Some of these opportunities for participation are outlined in Addendum (C).

ARTICLE III

Seal

The seal be in circular form and will contain the name of the association (Maine Model Yacht Club) around the outside edge, the year of incorporation and the AMYA club number in the middle. Said seal will be used by causing it or a facsimile thereof to be impressed, affixed, or otherwise reproduced.

ARTICLE IV

Officers and Committees

Section 1. **The officers** of the club will consist of a Commodore, Vice Commodore, Secretary, and Treasurer.

Section 2. **The Executive Committee** will consist of the Commodore, who will act as executive committee chairman, the Vice Commodore, the Secretary, and the Treasurer. The Secretary will act as secretary for the Executive Committee.

Section 3. **The Race Committee** will consist of the Fleet Captains plus one Member at Large appointed by the Executive Committee.

Section 4. **All officers and Fleet Captains** will be elected at the annual meeting each year and will hold office until the annual meeting of the following year or until others are elected or appointed to their places. Annual elections will be for Commodore, Vice Commodore, Secretary, Treasurer, and Fleet Captains.

ARTICLE V

Duties of Officers and Committees

Section 1. **The Commodore** will preside at all meetings of the club, and will enforce all bylaws and regulations of the club.

Section 2. **The Vice Commodore** will assist the Commodore and cover for the duties of the Commodore when the Commodore is not available or present.

Section 3. **The Executive Committee** will have charge of all property real and personal belonging to the club. They will approve all documents, papers, etc., relating to the club. They will have the power to temporarily fill all vacancies among the officers until the next Annual Meeting. In general, they will have supervision of all business of the club. The Executive Committee will have the authority to establish AD-Hoc committees for special projects, events, or other needs. These Ad-Hoc committees are not considered as standing committees of the club and members need not be voted on. Operational structure is illustrated in Addendum (A).

Section 4. **The Secretary** will keep a true and accurate record of all meetings of the club, and on all matters of which a record will be deemed advisable by the club. These permanent records are to be archived and will be open for inspection to any member in good standing at a time designated by the Secretary. They will file all documents, records, reports, and communications connected with the business of the club. They will give or cause to be given notice of all meetings to all members in good standing. They will be responsible for all correspondence of the club, and act as Secretary of the Executive Committee, or perform such other duties as may be prescribed by the Executive Committee. They will also be responsible for maintenance of the club website.

Section 5. **The Treasurer** will collect all monies payable to the club including dues. They will have custody of the corporate seal and all valuable and important papers of the club. They will pay all bills contracted by the club Approved by the executive committee. They will record all club assets and keep a directory of members. They will make a report at the annual meeting each year of all receipts, disbursements, and money on hand at the time. They will notify any member who is three months in arrears in dues or any other obligation. They will present a budget of all expenditures of the club for the coming year at the annual meeting. The treasurer and the commodore will be signatories on the club bank accounts.

Section 6. **The Race Committee** will manage all activities at the race sites relative to supporting and conducting (Club, Open, Regional, and National) races and regattas. Requirements and procedures to be followed are contained in Addendum (B) attached at end of By Laws. Addendum (B) can be revised annually as needed to be consistent with current AMYA and US Sailing RRS rules. Any non-legislated changes requested by the Race Committee require the approval of the Executive Committee prior to implementation. The Race Committee is responsible for supporting the resources to conduct Open Club Regattas as well as Regional and National regattas that are scheduled.

Section 7. **The Fleet Captains** will assure compliance of their class boats to AMYA and class regulations including membership in Class or National organization when required for participation in AMYA or Class sponsored events. The Fleet Captains will keep a record of all races and of all proceedings and expenditures. The Fleet Captains must assign an alternate to stand in when they are not present at a fleet event. The Fleet Captain is responsible for defining and obtaining the proper resources to support his/her fleet's scheduled races and regatta events.

Section 8. **The Fleet Captains** will ensure that all race results are recorded and publish such to members by social media/e-mail. The Fleet Captain is also responsible for gathering and reporting results for Season Series and for the Open Regattas that are conducted and providing information to the members.

ARTICLE VI
Annual Meeting

Section 1. The annual meeting of the club will be held between January 1st and April 1st each year. The meeting will be conducted using Robert's Rules of Order.

Section 2. Annual Meeting Order of Business example:

1. Call to order by the Commodore
2. Approval of the minutes of the previous meeting.
3. Treasurer's Report to include
 - Approval of Annual Dues Amount
 - Approval of Annual Budget
4. Race Site Status
5. Reports of Committees
6. Report of Membership
7. Unfinished Business
8. New Business
9. New Appropriations
10. Election of Officers
11. Adjournment

ARTICLE VII
Eligibility

Section 1. A member owing dues will be ineligible to be scored in the club races nor qualify for any club prizes until dues are paid in full. Those races sailed prior to paying dues will not be counted toward series standings. Series scoring for that member will only be recorded when dues are paid.

Section 2. Any member owing more than the amount of one (1) years' dues will be dropped from the rolls of the club. They will be notified at least twice by the Treasurer before being dropped.

ARTICLE VIII
Dues

Section 1. The annual dues amount will be determined at the annual meeting at the beginning of the year based on a recommendation from the Executive Committee. The dues level will be presented as a motion and voted on by the membership present at the meeting. Dues are due by May 1 of each year payable to "Maine Model Yacht Club." Dues checks and monies are to be given to the Treasurer who will record and deposit all funds presented.

Section 2. Maine Model Yacht Club strives to be an inclusive and welcoming organization. To this end, dues will be set so as to be affordable by most of the local population. No one will be barred from participating or being a member due to inability to pay the full yearly dues. Members may apply to the executive committee for relief and pay a reduced amount. Decisions will be entirely up to the executive committee.

ARTICLE IX

Alteration of By-Laws

Any of these bylaws may be amended, altered, or repealed by a vote of two-thirds of the members present at the annual meeting. No amendment, alteration, or repeal of a bylaw may be valid, unless a notice and a copy of the proposed amendment is sent to each member at least seven (7) days prior to such meeting.

ARTICLE X

Burgee

The Burgee of the club will be a white triangular flag with a blue border, the length to be twice the hoist. It will have MMYC printed vertically on the left side of the flag with a blue star and pine tree to be the same as that on the historic Maine flag to the right of MMYC. On the right-hand side of the flag will be two blue chevrons.

ARTICLE XI

Expulsion

Any member or participant in an event will not commit gross misconduct, including a gross breach of a rule of the class, AMYA, or US Sailing. The display of lack of good manners, poor sportsmanship, or conduct bringing the sport, or a national association into disrepute will be considered for RRS Rule 69 action. Any member who, in spite of multiple warnings, repeatedly conducts their behavior in any manner injurious to the welfare of the club be it by action or communication will by a vote of the Executive Committee have their name removed from the roll of the club. Per Rule 69, that member will be precluded from participating in racing or social events of the club. Subject member may also be reported to AMYA or US Sailing for Rule 69 sanction consideration. The Executive Committee's decision is to be final. The Commodore will deliver the decision to the member.

NOTE: If a situation develops during a race event, the individual can be disqualified for that race or for the rest of the days racing by the Race Director in consultation with an Executive Committee member if available. The incident will be referred to Executive Committee for consideration if any further impact is to be considered.

Addendum (A)

**Maine Model Yacht Club
Operational Structure**

EXECUTIVE COMMITTEE

**Commodore
Vice Commodore
Treasurer
Secretary**

RACE COMMITTEE

**Fleet Captains
Member-at-Large (1)**

AD HOC COMMITTEES

**For Special Events
For Special Projects
Short Term**

Addendum (B)

Maine Model Yacht Club Race Committee Responsibilities and Procedures

- B.1 Responsible for conduct & management of all Site and Fleet Activities required to support club races including the following items:
- B1.1 Develop a Coordinated Annual Event Schedule of Club Member Racing and Open, Regional, and National class events (See section A1.2. for approval procedures). Proposed schedule will be presented to the Executive Committee for review and approval prior to communicating with membership. Subject schedule to be available for a vote by the members at the Annual Meeting.
- B1.2 Any Open, Regional, or National Regatta which is desired to be included in the Club schedule must be presented to the Executive Committee for approval prior to committing to members of the club or outside organizing authorities. (This does not preclude an inquiry from an AMYA or Class Officer responding to an inquiry, but the response should be clear that the opportunity must be reviewed and approved by the Executive Committee prior to any commitment.) A proposal submission to the Executive Committee will include the desired date or dates and how the racing and social activities will be supported, funded, and managed.
- B1.3 The Race Committee is responsible for the organization and management of on-water and associated activities required to support club fleet racing. This includes, but is not limited to, the following items:
- a. Published formal Sailing Instructions for Club Racing Events. (Regional and National events are stand alone and require a specific set of sailing instructions).
 - b. For Open, Regional & National Events, A Notice of Race (NOR) is required.
 - c. The Race Committee is responsible for maintaining & placement/removal of sailing marks. These may be repositioned as needed at the direction of the On-site Race Director during the conduct of a race event.
 - d. The Race Committee is responsible for organizing and obtaining personnel to run the races. This includes positions of Race Director, A 2nd person to act as scorekeeper (If more than 10 boats expected), and other support required to conduct the racing and social activities of the event.
 - e. Individual Fleet Captains, as Members of the Race Committee, are responsible for ensuring that those racing in their fleet are compliant to the rules and regulations of the class and if required are members of the class organization and have paid dues if applicable.

- f. Fleet Captains are responsible for obtaining and presenting Series, Season, and Local Regatta awards for their fleet. Multiclass events, Regional, and National Competitions, require the Executive Committee approve recommended awards and budget prior to procurement.
- g. The protest committee, made up of a minimum of two people including a member of the executive committee, and a fleet captain, will decide protests decisions if filed.
- h. The Fleet Captain will keep a record of all races and of all proceedings and expenditures.
- i. The Fleet Captain is responsible for providing results of each race in a timely manner.
- j. Should the Fleet Captain not be able to be present at a fleet event, they must assign an alternate to stand in.
- k. If an Open Club, a Regional, or National event is approved and put on the schedule, no Fleet Captain can unilaterally cancel said event. The Race Committee and Executive Committee must be consulted prior to any such action. (Note this does not preclude the cancelation of an event due to severe weather or dangerous sailing conditions. In those cases, the Race Director in combination with the on-site Fleet Captain or Executive Committee member is empowered to cancel the day's activities).

Addendum (C)

Maine Model Yacht Club Member Involvement and Responsibilities

C1: Participate in events and operations of the club as able.

C2: For class racing, be a member of the Class Organization in which they race and be compliant with the rules of that class. It is desirable to be a member of AMYA as it represents the sport of RC Sailing through representation of the sport to US Sailing and other National and International entities responsible for the rules and regulations governing the sailing. Further, it provides communications and resources about the classes and events for our sport.

C3: Be current on club dues.

C4: Endeavor to serve at least one event per year as a Race Director, a scorer, or other support activities related to the conduct of club races or regattas.

C5: Be a goodwill ambassador for the club when communicating through personal contacts, e-mail, social media or other websites and while attending off-club events or discussions with contacts interested in the sport of RC Model Yacht Racing.

C6: It is the responsibility of ALL our members to sail fairly, understand and be compliant with the current Racing Rules of Sailing, display excellent sportsmanship, and to treat all members and guest participants with respect.

Last revised: February 28, 2022